



2018 CSI CONSTRUCTION CONTRACT ADMINISTRATION SEMINAR

On 8 consecutive Monday evenings the Willamette Valley Chapter of the Construction Specifications Institute (CSI) will conduct its 35th annual seminar designed to give each participant an in-depth understanding of construction contract administration, and describe generally how proper contract administration can help achieve a successful project.

Location: Eugene Builders Exchange, 2460 11th Avenue, Eugene, Oregon
(Note: Registrants will be provided direction map prior to first class.)

Time: 6:00 to 8:00 pm

Dates, Topics, & Instructors:

January 8, 2018	Class Introduction Communications	West, Nishimura, Banks, Boucock
January 15, 2018	Claims, & Disputes	Deines
January 22, 2018	Contracts: Modifications & Changes	Banks
January 29, 2018	Project Records: Documentation & Submittals	Hamilton
February 5, 2018	Project Records Substitutions & Closeout	West
February 12, 2018	Quality Assurance/Quality Control	TBD
February 19, 2018	Site Visits-Observation-Inspection	Nishimura
February 26, 2018	Review Q&A (Optional)	Banks, Boucock, Deines, Hamilton, Nishimura, West

Instructors:

Larry Banks, AIA, CSI, CCS; Principal, Pivot Architecture with 28 years experience.
Jerry Boucock, CCA: Project Manager, Delta Construction (retired) with 30 years experience.
Tom Deines, FCSI, CCA: Project Manager, Wildish Construction with 38 years experience.
Brian Hamilton, AIA, CSI, CCS, CCA; Associate, Robertson/Sherwood/Architects with 32 years experience
Randy Nishimura, AIA, CSI, CCS; Principal, Robertson/Sherwood/Architects with 35 years experience.
Linn West, CSI, CDT: Architect, specifications writer, with 50 years experience.

Who can benefit from this Seminar:

Architects, Engineers, Design Professional Interns, General Contractors, Subcontractors, Construction Managers, Construction Superintendents, their Clerical Staffs, and Students.

The seminar will also be of particular value to those planning to take State Licensing Exams or CSI Certification Exams.

AIA Members can earn up to 16 HSW Continuing Education Units. All Registrants will receive a Certificate of Attendance.



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REGISTRATION FORM

(One form per person please. Reproduce form as required.)

Name: _____ Firm: _____
(Please Print)

Address: _____ Day time Phone: _____

Personal E-mail Address: _____

CSI Member? Yes ___ No ___ (Note: Only individuals can be CSI members - not firms)
If not a CSI Member, would you like to receive CSI Membership Information? Yes ___ No ___

Are you planning to take any of the following examinations within the next 12 months?
Licensing Exams: Architecture ___ Engineering ___ Landscape Architecture ___
CSI Certification Exams: CDT ___ CCS ___ CCA ___ CCPR ___
Note: CSI Exams require separate registration and fee payment (Phone: 800-689-2900)

Do you wish to receive AIA/CES Learning Units? No ___ Yes ___ (AIA Membership No.: _____)

REGISTRATION FEES (For complete seminar course)**	<u>Until Dec. 22</u>	<u>After Dec. 22</u>	
CSI Member (Membership No.: _____)	\$110.00	\$130.00	\$ _____
Non-Member	\$135.00	\$160.00	\$ _____
Intern (IDP, EIT, etc.)	\$45.00	\$65.00	\$ _____
Student (UO, OSU, LCC, etc.)	\$30.00	\$45.00	\$ _____
	Total amount due		\$ _____

*** All individuals that take and pass the Spring 2018 CSI CDT Exam will receive 50% of their Registration Fee back

Make all payments via PayPal through the CSI-Willamette Valley Chapter website at <http://csiwvc.org/>. Click on the CCA/CDT/CCS Seminars to locate the PayPal link.

STUDY MATERIALS

The following Study Materials are necessary for those taking CSI Certification Exams, and will be highly valuable to others:
For Certified Construction Contract Administrator (CCA) Exam: Contract Administration Practice Guide

Study Materials can be ordered on-line at www.csinet.org/bookstore or by phone at (800) 689-2900.
Note: Study Material prices are subject to change.

QUESTIONS & REGISTRATION

Email the Registration Form and direct questions to:

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